

## **8- DAY Proposed Itinerary**

**Sunday, December 14:** Join your group for an overnight flight to Munich, Germany. *Dinner and breakfast en route.*

**Monday, December 15: Salzburg—** After airport formalities, we will hop on the Autobahn and be in the heart of Sound of Music country in no time. The historic city is just a short walk from our hotel, and we will explore it together after settling in. Salzburg's pedestrian streets, decorated with twinkling lights, are decked out for the holidays. Enjoy shopping, visiting the castle, and walking around the many market squares. Later, join the group for dinner at the famous Augustiner Bräuhaus, known for its traditional Austrian cuisine. *Sleep for two nights in Salzburg. Dinner.*

**Tuesday, December 16: Salzburg—**We'll spend the morning visiting sights made famous by the movie *The Sound of Music*. Hellbrunn Palace, renowned for the SOMMERZEBO, and Captain Von Trapp's lakeside home are just a few of our stops. Back in town, enjoy Marmel Gardens and more of historic Salzburg.

**Wednesday, December 17: Prague—** We will get an early start on our journey to Prague, making a stop or two along the way. Once in Prague, we'll visit the historic city center, with its old-world charm and Christmas cheer. Enjoy dinner tonight in a traditional Czech pub. *We will sleep for two nights in Prague. Dinner.*

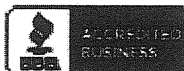
**Thursday, December 18: Prague—** After breakfast, we will divide into small groups for a guided walking tour of Prague and up the hill to the largest castle complex in Europe. Enjoy lunch and the remainder of the day and evening on your own to experience more of Prague and its Christmas Markets.

**Friday, December 19: Nürnberg —** The Christmas Market in the square is promoted as Germany's oldest and largest. Walk along the decorated lanes, passing street performers, old churches, and holiday markets. *Sleep for two nights in Nürnberg.*

**Saturday, December 20: Nürnberg —** It seems every town in these parts has a castle, and Nürnberg's castle features broad, sweeping views across the city. Enjoy the festivities and musical performances. Tonight, we will have a grand farewell dinner celebrating and remembering your travels in Germany, Austria, and the Czech Republic. *Dinner.*

**Sunday, December 21: So Long, Farewell—** Your tour ends this morning. Enjoy your flight back home. *Auf Wiedersehen and Merry Christmas!*

*Music performance opportunities may be possible in Salzburg, Prague, and Nürnberg—specific details will be announced later.*



## WHAT'S INCLUDED ON THIS 8-DAY PERFORMANCE TOUR?

- Round-trip air from Orlando, Florida to Munich.
- Comprehensive Travel Insurance including Cancel for Covered Reasons.
- Accommodation for 6 nights in 3 and 4-star hotels.
- All rooms have private bath/showers and other amenities.
- Students will be housed in twin and triple bedded rooms.
- Adults will be housed in twin or double rooms.
- Breakfast each morning.
- Three dinners at traditional restaurants or hotels.
- All ground transportation on deluxe motor coaches with local drivers.
- Up to \$3000 devoted for instrument transport and oversized baggage fees.
- All sightseeing as mentioned in the itinerary below.
- A full-time Exploring Europe tour leader to usher you through your travels in Europe.
- All tips and gratuities are included.
- An adult-oriented SHADOW TOUR for friends and families of SCHS Students.
- Three (3) free places for directors and staff.
- Complimentary pre-site familiarization tour for three (3) directors.
- Complimentary 8-10 day Exploring Europe tour, for 3 directors, within 24 months of this tour.
- and much more!

### Destinations

- Salzburg
- Prague
- Nürnberg

### SIGHTSEEING INCURSIONS

- See itinerary below

### PERFORMANCE OPPORTUNITIES

- Salzburg Christmas Markets? (Choir)
- Prague Christmas Markets? (Band Ensembles)
- Nürnberg Christmas Markets? (Band Ensembles and Choir)





**David McGuffin's Exploring Europe** is partnering with your school band and chorus to provide services for your upcoming trip! We have worked closely with your music directors to organize a fantastic travel experience, and we are glad you are ready to take the next step and register for the trip! Exploring Europe utilizes a wonderful online registration/payment platform (Group Collect Register) to help make your entire experience with Exploring Europe easy and enjoyable. Please follow the instructions below to register for the trip through our registration site. For your convenience, we have also included a FAQ PDF with clickable links on the 2<sup>nd</sup> page of this document, as well as a full registration tutorial video link at the bottom of this page.

There are two ways to access your trip registration page:

1. Both the Student and Shadow tours are accessible from this webpage: <https://davidmcguffin.com/tours/special/>  
Scroll down and select either the Spruce Creek High School Band & Chorus tour or Spruce Creek Friends & Family Shadow tour
2. Student Tour direct link: <https://davidmcguffin.com/tours/schs2025/>  
Shadow Tour direct link: <https://davidmcguffin.com/tours/shadow-schs2025/>

(Using one of the above methods will land you at the trip registration page where you will see pertinent information about your trip. (Inclusions, Per person cost, Payment schedule, Cancellation Policy, Overview of itinerary, etc.)

- o At the registration page, click the blue "Register" button and create your account. Creating an account does not add you as a traveler. You will do this later after verifying an account. All account holders MUST be over 18 years old and have a VALID email address that you will use to verify the account.
- o Check your Email to confirm your information is correct and click to verify the account.
- o Once signed in, you will be asked to add a traveler. Follow all prompts and fill out all information as completely and accurately as possible. You may then add additional travelers. Verify that all information looks good before proceeding.
- o Once all passengers are added (you may be able to add additional passengers at a later date subject to the school's policy), digitally sign the required forms (Terms & Conditions and Cancellation Policy.) Please be aware that the forms may not display on some mobile device software. If this occurs, please finish the registration on a laptop or desktop computer.
- o Choose your desired Insurance option (Standard, Enhanced), or choose to deny insurance. Please read the insurance summaries CAREFULLY and FULLY to understand which, if any, insurance is right for you. Access the summaries by clicking the blue link beside the options for each. This trip Insurance is sold through Trip Mate, Inc. and is in no way associated with American Travel Consulting, LLC (ATC). ATC cannot discuss trip insurance inclusions or summaries and cannot give hypothetical coverage statements. Trip insurance is an additional cost per traveler and must be paid at registration with the first deposit. Insurance costs will vary depending on the trip package chosen.



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- Verify that all information is correct and click the blue pay button to add your payment method and make your deposit. You will have two options for adding a payment method. ACH (adding a checking account) is free for you. Making a payment with credit/debit card will incur a 4% fee. Follow the instructions to add your payment method. Most bank accounts will qualify for "Instant Verification". If you have trouble with Instant Verification, you can enter your account details by clicking the blue "Manual Verification" button. Be aware that the manual verification option could take as many as 4 days to verify. Keep this in mind if facing a registration deadline.
- Pay the deposit and insurance premium (if chosen).

Congratulations! You are now registered for the trip! You may access your account at any time to view account balances, edit traveler details, or request a cancellation for a traveler.

## **Frequently Asked Questions and Registration Help**

If you have trouble registering for the trip or have account questions, please email [david@davidmcguffin.com](mailto:david@davidmcguffin.com)

A full video tutorial of the registration process can be accessed [HERE](#) or by entering the URL below into your web browser. In addition, you may access the Full Tutorial by scanning the QR Code below  
<https://groupcollect.helpscoutdocs.com/article/247-parents-guradians-how-to-register-your-child-for-a-trip>



GC Registration Help Code

### **Q: How do I register myself or my student for the trip?"**

A: Follow the steps on the attached Instruction sheet carefully and complete all required information. You may add additional passengers once the account has been set up by an adult with a valid email address.

Access full registration Tutorial video [HERE](#)

### **Q: "I'm already registered. How do I log in?"**

A: Visit your trip registration page by visiting <https://davidmcguffin.com/tours/schs2025/> for the band/chorus trip or <https://davidmcguffin.com/tours/shadow-schs2025/> for the Shadow tour, click the blue "log in" button below the registration box.

Access the Tutorial [HERE](#)



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**Q: "My child set up the account using their email and now the system needs an adult to be the Account holder. How do I do this?"**

A: An adult (someone over 18) will need to be added to the child's account. Log into the child's account and you will be prompted to send an email invitation to the adult. Click the link at the bottom of the account holder invitation email you received. You'll be taken to a page where you'll be asked to enter a password. You're not logging in, you're creating an account associated with your email where the invitation was sent. The only thing you have to do is:

Enter in a password of at least 8 characters

Agree to the terms and privacy policy, and Click Create account.

Access the Tutorial [HERE](#)

**Q: "How Do I Register a Child for a Trip after being invited to be an Account Holder?"**

A: When someone under the age of 18 attempts to register for a trip in this system, they'll be prompted to invite an adult. The adult who is invited will receive an email with a link to begin the process of becoming the adult account holder for the student traveler. The adult account holder will then be able to register the child passenger for the trip.

Access the Tutorial [HERE](#)

**Q: "How do I add a Payment Method and make my deposit payment?"**

A: You can add a checking account (ACH -free) or a credit/debit card (4% convenience fee) into our system through our payment processor STRIPE. Follow the tutorial below if you have trouble adding your payment method into the system. Note: If you choose to add a checking account into the system, you will receive a confirmation email from us that verifies you have authorized "direct debits" from your account for trip payments. This does NOT mean you have enabled "Auto Pay". ATC will not debit payments from your account without you manually initiating the payment, unless you have toggled on the "Auto Payment" feature in your account.

Access the Tutorial [HERE](#)

**Q: How do I navigate my traveler account dashboard?**

A: Once you've completed registration, you'll be taken to your passenger dashboard. Here you'll be able to do things like:

- o Edit your profile
- o View your payment timeline
- o Manage your payment methods
- o Manage users on your account
- o View other trips you're registered for
- o Manage emergency contacts

For a complete Tutorial on your Dashboard click [HERE](#)



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**Q: "My ex-spouse and I are separated but each of us would like to pay for a portion of our child's trip. Can this be done easily?"**

**A:** Yes! The account holder will need to log in and click the "Invite Others" button in the "Share Access" Box of their account dashboard. The account holder will then enter the email address of the invited user. Once the new user completes the email verification and required prompted steps, they will have access to the account. Account holders cannot see the invited user's financial information and vice-versa. In the event of a cancellation, all eligible refunds are returned to the user who made the payment.

**SHARE ACCESS**

Invite others to this account. They'll be able to edit info, pay or cancel.

Invite others →

**Q: "I need to cancel my trip. How do I do this and how can I get a refund?"**

**A:** To cancel a traveler, log into your account and click "request cancellation" under the personal information of the traveler's dashboard. ATC will then process the cancellation and send you an email confirmation. If there is an eligible refund, the refund will be processed back to the method of payment. If the eligible refund consists of a payment made 180 days prior, ATC will issue the refund in the form of a check. Be sure to read the cancellation policy for your trip (available in your dashboard) so you can better understand what refund amount, if any, will be returned to you. ATC will strictly adhere to the cancellation policy for your trip. If you purchased trip insurance from Trip Mate, Inc through our site, please read the policy document available in your dashboard for specifics on coverages. The customer service number for Trip Mate, Inc is 1-844-777-6856. When you call, you will need your Plan Number (available on your policy document). As a reminder, ATC cannot, and will not, give coverage statements ("will I be covered if?"). All questions regarding the insurance policies need to be directed to Trip Mate, Inc. When ATC processes a cancellation, the traveler will be emailed trip insurance claim instructions (if purchased). Please follow the instructions in the email to submit your claim with Trip Mate, Inc.  
Access the Tutorial [HERE](#)

**Ariana Botsford**

Seat is reserved

Package	Student Package (\$1,499.00)	✎
Add-ons	Private Room Upgrade (\$499.00) Surfing Lessons (\$89.00) Parasailing (\$150.00)	✎
Trip protection	Standard Protection (\$68.00)	✎
Personal info	Born Aug 22, 2001 ...	→
Questionnaires	1 questionnaire	→
Document	Release and Travel Waiver	→

➡ Request cancellation

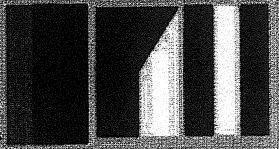


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August

2024



We are headed to Czech Republic, Germany, and Austria



# PICK A DATE TO DONATE

How it works:

- Pick a date you would like to sponsor
  - Pay the amount according to the date
  - You can pick more than one date
- ex: The 1st=\$1  
The 10th=\$10  
Sponsor Both=\$11

Donations also accepted  
Cash, Check, Payment Apps

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>Bonus</b> Any Amount	<b>Bonus</b> Any Amount	<b>Bonus</b> Any Amount	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	<b>Bonus</b> Any Amount

