

## Meeting minutes for Spruce Creek Band- Board Meeting

May 9<sup>th</sup>, 2023

1. Meeting called to order.

Meeting called to order by Jennifer Fry @ 6:05 pm

2. Approval of April Minutes

Motion to approve meeting minutes Renee Shefflin, second by Archana Patel

3. Treasurer's report

Treasurer's report is attached.

Balance owed \$53,735 for the new band jackets, due by July.

Discussion about scaling down the order and postponing the purchase of the accessory's items will save \$17,000. Fundraisers include June 6<sup>th</sup> 2023, for football ads and another snap raise from the kids to pay for uniforms. The snap raise will collect emails from family and the company will send out emails requesting donations. This fundraising is hoping to raise \$25,000. The donation will be dedicated to paying for the new band uniforms.

4. Introduction of new board member/ positions

We are currently in transition to the new board. New members include:

- Yolanda Simms- accounts payables
- Jennifer Fry- President
- Michelle James- Event coordinator

Returning members include in new positions:

- Renee Shefflin- Vice President
- Michelle James- Event coordinator
- Tammy Young- Secretary

The website needs to be updated with current board members.

Motion to approve emails being changed on the website: Melissa Bissesi first approval, and Yolanda Simms seconded the motion.

5. Band banquet review

Volunteers are needed to set up the Brannon Center.

269 tickets have been sold and the deadline was extended till 8 pm 5/8/23. Table assignments being collected, via remind at 8 pm. Need help for the photo area, this is a photo opportunity for the kids during the banquet. The Brannon Center opens at 9 am. Help is welcomed. Kelly Higgins will pick up shakos and the band trailer needs to be staged at the Brannon Center on Sunday. Anthony Esposito may

be able to pull the trailer with the stage. Final head count by tonight. Kids are needed to load the band trailer on Friday.

#### 7.0 Kickoff

Returning students will be on 5/16/23, there will be no tri forms. The forms will be sent out as a PDF. Uniform measurements will be done for the new band uniforms and concert uniforms, volunteers are needed. Need parent volunteers to conduct measurements- quarter masters can do shoes and gloves. 5 adult volunteers for measurements. Each student must get their form initialed before checking out. Verification of paperwork will be completed before checking out. All accounts have been sent to obligations the accounts need to be zeroed out including senior. Mr. Martin asked if the jazz band and Concert band to no longer use tuxedo shirts and ties. Mrs. Martin wants to put the exact shirt, bow tie and socks on the website from amazon to order. She wants to prevent the piecemealing of the accessories. Jennifer Fry mentioned that if the seller on Amazon runs out of inventory and another option will be provided. Suggestion was to use Amazon Basics for uniforms.

#### 8.0 Football Program

June 6<sup>th</sup> volunteers are needed to drive students around to local businesses to sell football ads.

#### 9.0 Communication/Website

The website will be updated before kick-off with the updated information.

Please provide a picture of yourself and send to Mr. Martin so the website can be updated with the new board members.

#### 10. Director's report

Mr. Martin indicated that he needs help with band trailer on June 3<sup>rd</sup> @ 7 pm. The band trailer will be packed the day before and will need to be picked up the day of graduation and delivered by 5 pm and pick up after the graduation and returned to the school. The band trailer will be unloaded Monday by the students. All instruments need to go graduation. If we cannot find someone to tow the band trailer, we will need to rent a box truck. Four parent volunteers are needed to conduct crowd control. The band trailer will be unloaded and then after graduation then it will be reloaded. Kids are responsible for getting to and from the Ocean Center. Released around 9 pm. 2<sup>nd</sup> item, Spruce Creek High School will be applying for Bands of America National Band Competition. Several hundreds of bands apply and 15 get selected. They will perform in Indianapolis Indiana if selected. The students will need to their concert attire and take a photo with their instruments. Photo is TBA. There will be 41 new incoming students, and 26 upper classmen. The Martins are expecting 60-80 students in the new Performing Academy. Band roster is at 151 students and including guard 160 students.

Meeting Adjourned

By Jennifer Fry at 7:00 pm

## General meeting Agenda

1. Meeting called to order.

Call to order @ 7:04 pm on 5/9/23

2. Approval of April meeting minutes

Motion made by Renee Shefflin, seconded Amber Morgan

3. Treasurer's report

See attached treasurers report. There is an outstanding balance of 53,730.85 for the new band uniforms. The Fundraiser on June 6<sup>th</sup> is the only individual fund raiser. Band kick off will be coming in two weeks. There is a plan in place to replenish the funds. Band uniforms are expensive, and it has been 10 years since uniforms have been purchased. This will be the 1<sup>st</sup> year in the new uniforms and the students will look sharp.

4. Band banquet review

This is an annual event and is being held this upcoming Monday. The banquet is being held at the Brannon Center in New Smyrna Beach. Doors open at 6 and the banquet starts at 7 pm. We celebrate the student's accomplishments. Some of the students call it the band prom, dinner is being catered by Panheads Pizza. This is an event to celebrate our students. Junior students take the lead on this event as a gift to the seniors.

5. Kick off.

Band kick off is where everything gets rolling for the beginning of band. There will be the returning band night and freshman night. This event can be overwhelming but there is support. Dates 5/16 returning and 5/23 new student. Both kick-offs start in the auditorium for a general meeting, provide you your packets, forms, information on payment and requirement for a sports physical. Every student needs to get a sport physical. The ECG and cognitive awareness forms are not required but strongly encouraged. Band is a physical activity and is treated the same as any other sport at the high schools. The sports physical valid for any sport for one year. The students will be medically cleared before participating in marching band. A hard copy must be submitted and will be returned to the student after marching band is over.

6. Football program

1<sup>st</sup> major fundraising event is currently being discussed with the fundraising committee. In the fall, we do sell football band ads. Sponsors are direct revenue to raise money for your student's band fees. The ads are sold during the summer, there are different sizes and types. 50% will go to your students accounts up to 200.00. The original student gets to keep previous ads up to June 30<sup>th</sup>. There is a list of ads available. There is a cut off date. The first major fundraiser will be on 6/6/23, the students will be selling football program ads as a group. Those who can drive, can drive themselves. 2<sup>nd</sup> major fundraiser is the luminary sales held over two Saturdays. On the 6<sup>th</sup> parent volunteers are needed to drive a geographic area so students can sell ads. We will order pizzas for the kids as the last hoorah before band camp. Students in the group will split the profit. This is the one and only fundraiser for individual fundraising. All other fundraising will go to general funds. There are no scholarships this year.

The balance does roll over into the next year. The next international trip is currently being planned; funds can be applied to that trip.

7. Directors Report

Been a busy but very successful: lakeside jazz festival, spring concert, wind and ensemble performed at State MPA with superior ratings in all categories. This past Friday wrapped up leadership interviews. This Friday at 3:45 the show and leadership is being announced. At kick off, incoming section leaders and new students meet and get to know each other. High School is more involved but is a lot of fun.

8. Old business

N/A

9. New Business

Last official meeting for the school year. Volunteers will be needed throughout the summer. Lots of volunteer opportunities in the fall, especially for band camp. Opportunities are provided through remind.

The Board meeting and then general meeting are conducted on the same day. The position would be appointed in the Fall.

10. Adjourn

Meeting adjourned 7:26